

**Sarasota Institute for Lifetime Learning  
January 13, 2017 Board Meeting Minutes**

**Board Members:** Rick Banks, Bob Barylski, Adrienne Cipolla, Beth Cotner, Bob Deutsch, Richard Friedman, Bob Germain, Peter Huber, Irwin Livon, Jerry Luhman, Jorie Lueloff, Joan MacDonnell, Craig Marion, John McGruder, Joy McIntyre, Bob Moist, Mary Lou Spottswood, Mary Testa, Chet Thompson, Bob Toplin, Mustafa Yilmaz

**Board Members Absent:** June LeBell, Jim McGee, Jeff Oleson

**Adjuncts Present:** Carmine Cipolla, Don Savage, Susan Schayes

The meeting was called to order at 2:07 by Bob Barylski. A quorum was present. The December Board Meeting minutes were approved.

**Treasurer's Report:** Mary Lou Spottswood reported that year to date income now covers two thirds of the budget. This will confirm that Sarasota Institute for Lifetime Learning has adopted a policy regarding conflict of interest transactions. This policy has been read and is understood by all of the directors of the organization.

**Registrar's Report:** Joan MacDonnell reported that the first week was busy, handing out season tickets. Season ticket sales to date are down 9% from last year. She noted that this is a general trend experienced by many organizations and may be offset by additional walk in sales. This topic will be revisited next month.

**Music:** Bob Barylski reported for June LeBell that 2018 is booked and waiting for replies from 5-6 guests.

**Global Issues:** Bob Deutsch reported that all is going according to plan. The new venue for Lakewood ranch is excellent. There was discussion about potentially providing additional aids for the deaf.

**Marketing:** Mustafa Yilmaz reported a new initiative, direct mailing of postcards to a selected audience. SILL had a presence at the Farmers Market in both Sarasota and Venice. Ads on ABC channel 7 have been increased and spot ads on radio stations WSMR and WUSF have been doubled. SILL has Twitter and Facebook accounts. Future ads may put more focus in current week's speaker.

**Volunteers and SILL Select:** Rick Banks reported that 3 of 6 SILL Select customers have paid. A free recording of Music Monday has been made to be used for promotion. Boca Grande is set to go, Thursday recording is in the mail. There are 123 active volunteers filling all available slots. Attendance at Lakewood Ranch Cornerstone church was 178 well exceeding capacity of old venue.

**Technology/Website/Archives:** Email signup form from Constant Contact has been added to the website. Over 20 new email addresses have been added. Twelve files were created for the weekly This Week At SILL eblast..

The meeting was adjourned at 3:55 pm.

The next board meeting will held at the Roskamp/Patterson Bldg. on Friday Feb.10 at 2:00 pm

Bob Germain, Secretary

**Sarasota Institute for Lifetime Learning  
February 10, 2017 Board Meeting Minutes**

**Board Members:** Rick Banks, Bob Barylski, Adrienne Cipolla, Beth Cotner, Richard Friedman, Bob Germain, Peter Huber, Irwin Livon, Joan MacDonnell, Craig Marion, Jim McGee, John McGruder, Joy McIntyre, Bob Moist, Jeff Oleson, Mary Lou Spottswood, Mary Testa, Chet Thompson, Bob Toplin, Mustafa Yilmaz

**Board Members Absent:** Bob Deutsch, June LeBell, Jerry Luhman, Jorie Lueloff

**Adjuncts Present:** Carmine Cipolla, Lionel Olmer, Don Savage, Susan Schayes

The meeting was called to order at 2:05 by Bob Barylski. A quorum was present. The January Board Meeting minutes were approved.

**Treasurer's Report:** Mary Lou Spottswood reported year to date income 288K vs 311K budget expense. The expense projection vs budget is on target.

**Registrar's Report:** Joan MacDonnell reported that year to date sales are close to last year. It is time to set up ticket ordering for the 2018 season. **Motion:** Keep 2018 prices, venues and lecture dates/times same as 2017. Motion passed unanimously. Dates for next year are 1/8/18 to 3/30/18.

**Music:** Bob Barylski reported for June LeBell that Music Monday season is proceeding well.

**Marketing:** Mustafa Yilmaz reported that weekly eblasts will continue to the end of the season. In addition there will be 3 additional eblasts. They will promote the February 15-16 lecture by Dr. Jorge Dominguez on Cuba, the February 22 NASA replacement lecture and the March 8<sup>th</sup> lecture by John Mecklin whose topic is The Doomsday Clock. June LeBell has requested additional publicity for the appearances of Kent Trittle, Dick Hyman and the Callaway Sisters with Alex Rybeck. The SILL Facebook page now has 39 likes. Mustafa Yilmaz announced his resignation from the board effective June 30<sup>th</sup> 2017 and offered to stay on as an Adjunct. **Motion:** The SILL Board of Directors thanks and commends Dr. Mustafa Yilmaz for his long and successful leadership of SILL Marketing and looks forward to his continuing relationship with SILL as an Adjunct SILL Board Member. Motion passed unanimously.

**Volunteers and SILL Lecture Recordings:** Rick Banks reported that volunteer lunch will be held at Café Baci on April 3<sup>rd</sup>. Lecture recording sales are down from last year continuing a trend over the last few years. One third of the recordings ordered were for the flash drive version. The season is going well at the new Lakewood Ranch venue. Mary Testa was authorized to set the date and location of the annual SILL dinner.

**SILL Select:** Susan Schayes reported a serious problem with week one. There were problems with both the recording and delivery to the sites. Five of the six sites were refunded 1/12 of their contract amount. Studio 21 refunded its corresponding contract amount.

**Nominating Committee: Motion:** The SILL Board appoints John McGruder to serve as the chair of the Nominating Committee for the officers of the 2017-2018 season. Motion passed unanimously.

**Technology/Website/Archives:** Bob Germain reported that the website has been updated with replacement speaker for the NASA lecture. The first four lecture evaluations have been posted.

**Global Issues:** Peter Huber reported for Bob Deutsch that the March 2<sup>nd</sup> lecturer will be Mark Weston. His topic will be Electoral Votes: What were the founders thinking? What would they do today? This replaces the NASA lecture.

The meeting was adjourned at 4:15 pm.

The next board meeting will held at the Roskamp/Patterson Bldg. on Friday Mar.10 at 2:00 pm

Bob Germain, Secretary

**Sarasota Institute for Lifetime Learning  
March 10, 2017 Board Meeting Minutes**

**Board Members:** Rick Banks, Bob Barylski, Adrienne Cipolla, Beth Cotner, Bob Deutsch, Richard Friedman, Bob Germain, Peter Huber, Jerry Luhman, Jorie Lueloff, Joan MacDonnell, Craig Marion, Jim McGee, John McGruder, Joy McIntyre, Bob Moist, Jeff Oleson, Mary Lou Spottswood, Mary Testa, Chet Thompson, Mustafa Yilmaz

**Board Members Absent:** June LeBell, Irwin Livon, Bob Toplin

**Adjuncts Present:** Carmine Cipolla, Robert DeFillippi, Herman Gilbert, Lionel Olmer, Susan Schayes

The meeting was called to order at 2:00 by Bob Barylski. A quorum was present. The February Board Meeting minutes were approved.

**Treasurer's Report:** Mary Lou Spottswood reported year to date income 342K vs 311K budget expense. All will be asked to submit requests for 2017-2018 budget. Proposed budget will be presented at the April board meeting.

**Registrar's Report:** Joan MacDonnell reported that attendance is expected to slightly exceed last year.

**Music:** Bob Barylski reported for June LeBell that Music Monday season is proceeding well. June is working on next year's program.

**Marketing:** Mustafa Yilmaz reported that the Herald Tribune had a front page article on the upcoming Dooms Day Clock lecture and small articles for the next 2 days. There will be a marketing meeting on 3/15.

**Volunteers and SILL Lecture Recordings:** Rick Banks reported that there are 120 active volunteers and 25 on the waiting list. The volunteer lunch will be held at Café Baci on April 3<sup>rd</sup>. 352 lecture recordings have been made, 28% flash drives. After discussion, there was a sense of the board to make all future restaurant reservations in the name of SILL rather than individual names.

**SILL Select:** Susan Schayes reported some sound issues and one site having difficulty with projecting the DVD. Payments are still due from two sites.

**Technology/Website/Archives:** Bob Germain reported that the website has been updated with lecture evaluations compiled year to date.

**Nominating Committee:** John McGruder reported that all 8 of the board members whose terms expire in 2017 have been reappointed to 3 year terms. Next year's nominating committee will be 5 former presidents, Peter Huber chair. Proposed officer slate: Jorie Leuloff President, Beth Cotner Vice President, Mary Lou Spottswood Treasurer and Bob Germain Secretary. **Motion:** Change voting month to vote for officer slate to March. Motion passed unanimously. **Motion:** Accept slate of nominees. Motion passed unanimously. The board will have one vacancy with the position of Marketing Director open. Robert DeFillippi, a new Adjunct, was introduced to the board

**Global Issues:** Bob Deutsch reported \$3000 in book sales. There will be evaluations for the 18 new speakers this year. A number of this year's speakers will return next year including Martin Walker and Baroness Margaret Jay. There will be an added review of new speakers requiring the approval of 2 of 4 senior committee members. There are still sound issues at First Church and Venice Community Center. Using voice recognition software to project subtitles is being investigated. **Motion:** SILL Select DVD record one lecture Wednesday March 15<sup>th</sup> in Sarasota. Passed 10 yea, 8 no, 3 abstain.

The meeting was adjourned at 3:30 pm.

The next board meeting will held at the Roskamp/Patterson Bldg. on Tuesday Apr.11 at 9:30 am

Bob Germain, Secretary

**Sarasota Institute for Lifetime Learning  
April 11, 2017 Board Meeting Minutes**

**Board Members:** Rick Banks, Bob Barylski, Beth Cotner, Bob Deutsch, Richard Friedman, Bob Germain, Irwin Livon, Jerry Luhman, Jorie Lueloff, Joan MacDonnell, Craig Marion, Joy McIntyre, Bob Moist, Jeff Oleson, Mary Lou Spottswood, Mary Testa, Mustafa Yilmaz

**Board Members Absent:** Adrienne Cipolla, Peter Huber, June LeBell, Jim McGee, John McGruder, Chet Thompson, Bob Toplin

**Adjuncts Present:** Herman Gilbert, Don Savage

The meeting was called to order at 9:35 by Bob Barylski. A quorum was present. The March Board Meeting minutes were approved.

**Treasurer's Report:** Mary Lou Spottswood reviewed the Profit and Loss projection and noted that with sales down slightly, projected surplus for 2016-2017 fiscal year is about \$70,000. **Motion:** Move \$150,000 from Sun Trust money market account to Community Foundation account. Motion passed unanimously. Budget discussion followed. **Motion:** Approve 2017-2018 budget as presented. Motion passed unanimously. Jerry Luhman reported that credit card payment processing has been moved from SunTrust Merchant Services to Merchant Services Consulting Group. Annual savings is projected to be about \$7000.

**Registrar's Report:** Joan MacDonnell reported that year to date season ticket sales are down 50% from last year. Only 5% are new customers, far fewer than previous years.

**Music:** No report.

**Global Issues:** Bob Deutsch reported that all evaluations have been processed and the numeric data and comments are available. A consistent comment was the poor quality of sound at both the Sarasota and Venice venues. **Motion:** Approve expenditure of \$800 for a microphone for the Sarasota venue. The motion was approved unanimously. Season book sales totaled \$4100. Bookstore 1 will again handle books next season. Commitments have been secured for about 2/3 of the speakers for the 2018 season. There will be more repeat speakers (not all from last year) than new speakers.

**Volunteers/SILL Lecture Recordings/ SILL Select:** Rick Banks reported that 68 people attended the SILL Volunteer lunch at Café Baci on April 3<sup>rd</sup>. All Sarasota day leaders are coming back next year. A contract has been sent to Cornerstone Church to continue as the Lakewood Ranch venue. CD sales are up from last year, attributed to the offer of flash drives as well as CDs. The total was 735, 26% were flash drives. Rick reported for Susan Schayes that the total attendance at the SILL Select venues was 2900. Five of the six sites have paid in full. Because of technical problems and late delivery issues, \$500 has been refunded. A new videographer will be hired for the 2018 season

**Marketing:** Mustafa Yilmaz reported that at a marketing meeting on 3/15, Jeff Olesen accepted the position of Committee Chairman. The next committee meeting will be on 4/19. There is a need to replace the SILL signs at the three venues prior to the start of the 2018 season.

**Technology/Website/Archives:** Bob Germain reported that the website has been updated with all lecture evaluations. Link is on the Financial/Speaker Evaluations/SILL Data page. The SRQ Magazine award naming SILL as the best local non-profit organization has been posted on the website.

**Old Business:** Joy McIntyre presented proposed revisions to the SILL By Laws. **Motion:** Approve revisions as presented (see attachment). Motion passed 16 aye 1 abstain.

The meeting was adjourned at 11:45 am.

The next board meeting will held at the Roskamp/Patterson Bldg. on Tuesday, Oct.10 at 9:30 am.

Bob Germain, Secretary

## **ATTACHMENT**

Amendment to SILL Bylaws

ARTICLE VII. COMMITTEES AND ADVISORY BOARDS, Section 1. b. (*Replacement*)

b. Nominating (see also Article IX, Section 1). At a regular meeting with a quorum, the majority of directors present shall elect a Chair of the next Nominating Committee, who has been nominated by the current Nominating Committee or from the floor (as permitted in Article IX, Section1), and that Chair shall appoint four more members to the Nominating Committee, one of them designated to serve as Vice Chair. The current Board President shall not appoint nor serve on the Nominating Committee. Other special meetings shall be called as needed.

ARTICLE IX. NOMINATIONS AND ELECTIONS (*Replacement*)

Section 1. Nominating Committee. The Nominating Committee shall meet prior to the April meeting to nominate up to eight directors for a term of three years. Additional nominations may be made to fulfill unexpired terms, as needed. In addition, the Committee shall nominate a slate of officers and the next Nominating Committee Chair, as listed in Article VII, for election to a one-year term. The consent of the proposed candidates or directors is required for nomination. Further, any director may ask the President to call for additional nominations from the floor.

The Nominating Committee shall usually consist of the five most recent past-presidents, with the senior past-president usually nominated for the Chair. Relatedly, the senior past-president usually rotates off the Committee when the current President's term expires.

Amended, April 11, 2017

**Sarasota Institute for Lifetime Learning  
October 10, 2017 Board Meeting Minutes**

**Board Members:** Bob Barylski, Bob Deutsch, Bob Germain, Peter Huber, Irwin Livon, Jerry Luhman, Joan MacDonnell, Craig Marion, John McGruder, Joy McIntyre, Jeff Olesen, Mary Testa, Chet Thompson

**Board Members Absent:** Rick Banks, Adrienne Cipolla, Beth Cotner, Richard Friedman, Jorie Lueloff, Jim McGee, Bob Moist, Mary Lou Spottswood, Bob Toplin

**Adjuncts Present:** Susan Shayes

The meeting was called to order at 9:30 by John McGruder. A quorum was present. The April Board Meeting minutes were approved. **Motion:** Add Ed Alley to the board as director of Music Mondays. Approved unanimously.

**Treasurer's Report:** Jerry Luhman reviewed the report previously distributed by Mary Lou Spottswood. It was noted that it is too late to change prices for 2018. Discussion of possible price increases for next year postponed to the normal price setting cycle at the February 2018 board meeting.

**Registrar's Report:** Joan MacDonnell reported that the eblast announcing the 2018 season resulted in a bump in season ticket sales, year to date now up to 80% of last year's sales. Very few are new customers.

**Marketing:** Jeff Olesen reviewed his previously distributed Marketing Update report. Tag lines "Engage Your Senses"(music) and "Engage Your Mind"(Global Issues) developed by professional ad man Ed Aroyan will be used in all media this season. A general ad format was developed by Bob Germain, Ed Alley, Ed Ogiba and Jeff Olesen with art work by Larry Creter. We have contracted with Su Byron to promote music and global issues programs. A number of outreach events have been scheduled. The board endorsed a proposal to purchase 5 new A-frame boards at a cost of \$810.

**Technology/Website/Archives:** Bob Germain reported that the website has been updated announcing the 2018 season. The season brochure is at the printer, to be mailed the first week in November. The one page flyer with the 3 venue calendars has been created and is ready for printing. Both the brochure and the flyer can be viewed from the website.

**Global Issues:** Bob Deutsch reported that there are 14 returning and 10 new speakers for the 2018 season. Peter Huber is building the Host/Moderator schedule. In an effort to hold down costs, there will be a budget guideline for hosting lunches and dinners.

**Music:** John McGruder reported for Ed Alley that logistically Music Mondays is in good shape. An email blast was sent out in June announcing the continuation of the Music Mondays program. June Lebell's legacy will be carried on.

**SILL Select:** Susan Schayes reported that we have contracted a new videographer, Approach Signal, at a cost of \$8400 for 12 lectures, compared to \$12,700 last year. To encourage enrollment in 2018 (in light of quality/delivery problems last year) we lowered the price to our partners to \$2500, compared to \$2995 in 2017. All six facilities have informed us that they are planning to sign up again, and two deposits have already been received.

**Old Business:** Joy McIntyre noted the revisions to the SILL By Laws approved in April have been posted on the website.

The meeting was adjourned at 10:30 am.

The next board meeting will held at the Roskamp/Patterson Bldg. on Tuesday, Nov.14 at 9:30 am.

Bob Germain, Secretary

## ATTACHMENT

Amendment to SILL Bylaws

### ARTICLE VII. COMMITTEES AND ADVISORY BOARDS, Section 1. b. (*Replacement*)

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The Nominating Committee shall usually consist of the five most recent past-presidents, with the senior past-president usually nominated for the Chair. Relatedly, the senior past-president usually rotates off the Committee when the current President's term expires.

Amended, April 11, 2017

**Sarasota Institute for Lifetime Learning  
November 14, 2017 Board Meeting Minutes**

**Board Members:** Ed Alley, Rick Banks, Bob Barylski, Beth Cotner, Bob Deutsch, Richard Friedman, Bob Germain, Peter Huber, Jorie Lueloff, Joan MacDonnell, Craig Marion, John McGruder, Joy McIntyre, Jeff Olesen, Mary Lou Spottswood, Mary Testa

**Board Members Absent:** Adrienne Cipolla, Irwin Livon, Jerry Luhman, Jim McGee, Bob Moist, Chet Thompson, Bob Toplin

**Adjuncts Present:** Herman Gilbert, Don Savage, Susan Shayes, Mustafa Yilmaz

The meeting was called to order at 9:35 by Jorie Lueloff. A quorum was present. The October Board Meeting minutes were approved.

**Treasurer's Report:** Mary Lou Spottswood reported a balance of \$1,260,000, prior to start of season expenses and noted that the monthly report had been previously distributed. Board members who have not done so were requested to sign Conflict of Interest statements as required by the state of Florida.

**Motion:** Appoint Jerry Luhman as Treasurer, Mary Lou Spottswood as Assistant Treasurer. Passed unanimously.

**Resolution:** Change the authorized signors on the bank accounts at Sun Trust Bank to reflect the change in officers in the organization. The new signors will be: Jorie Lueloff, President; Gerald Luhman, Treasurer; Mary Lou Spottswood, Assistant Treasurer; Robert Germain, Secretary. Approved unanimously.

**Resolution:** The Board of Directors agrees to change the authorized contact person at the Community Foundation of Sarasota to Gerald Luhman. The following officers are authorized to receive fund information from the Community Foundation of Sarasota: Jorie Lueloff, President, Beth Cotner, Vice President, Mary Lou Spottswood, Assistant Treasurer; Robert Germain, Secretary. Approved unanimously.

**Registrar's Report:** Joan MacDonnell reported that year to date sales are on track. It was noted that sending eblasts results in a bump in sales.

**Global Issues:** Bob Deutsch reported that all is ready for the new season. Guideline for hosting lunches and dinners are \$160 for lunch and \$320 for dinner. Peter Huber has completed the Host/Moderator schedule which will be distributed and posted on the website.

**Music:** Ed Alley reported that all is ready for the coming season to continue in the tradition established by June LeBell. There is a mix of upcoming young artists and international level stars. Spots have been written for WSMR and WUSF. June LeBell's broadcasts are being archived. A plan to offer delayed broadcasts of Music Mondays is being investigated for the 2019 season. All three of Leonard Bernstein's children will participate in the musical conversation with Jamie Bernstein. Work has begun on lining up the 2019 season, two artists are definite.

**Marketing:** Jeff Olesen reported that the brochures have been printed and are being distributed. The five A-frame boards approved in October have been ordered. There is a plan to post links to the SILL website on the Arts and Cultural Center and Sun Coast Alliance of Lifetime Learning websites. Outreach continues, board members have been speakers at a number of organization functions. Craig Marion reported that the Global Information bio sheets that are distributed at each lecture will be printed and brought to the December board meeting. Michael Boorstein was approved by the board as a new Adjunct.

**Technology/Website/Archives:** Bob Germain reported that brochures had been mailed. Website security has been upgraded.

**Volunteers/CDs:** Rick Banks reported 123 volunteers have been assigned with 22 on the wait list. Most of the team assignments have been made. A new CD duplicator has been purchased. The old one will be used to duplicate SILL Select DVDs. A flash drive duplicator has been purchased. A new mic will be purchased in December for use at First Church and will be tested at the first Tuesday and Wednesday lectures

**SILL Select:** Susan Schayes reported that three sites have paid and the others still plan to join. There

was a test with the new videographer on October 31st. The test DVD will be shared with the SILL Select partner facilities to make sure that their equipment is compatible with the DVD format.

**New Business:** Honoring June LeBell. **Motion:** SILL will make a one-time donation of \$5,000 to the Choral Artists of Sarasota in honor and memory of June LeBell. Passed unanimously with one abstention due to conflict of interest. **Motion:** Beginning in 2019, Music Mondays will designate one guest artist each season as the “June LeBell Memorial Artist”. The artist’s fee can exceed the budget, the amount to be approved on a case by case basis. Passed unanimously.

Jerry Luhman was appointed head of a designated fund review committee.

Mary Testa reported that the December board lunch will a buffet at Café Baci following the board meeting.

The meeting was adjourned at 11:00 am.

The next board meeting will held at Café Baci on Tuesday, Dec.12 at 10:00 am.

Bob Germain, Secretary

**Sarasota Institute for Lifetime Learning  
December 14, 2017 Board Meeting Minutes**

**Board Members:** Ed Alley, Rick Banks, Bob Barylski, Beth Cotner, Bob Deutsch, Richard Friedman, Bob Germain, Peter Huber, Irwin Livon, Jorie Lueloff, Jerry Luhman, Joan MacDonnell, Craig Marion, John McGruder, Joy McIntyre, Bob Moist, Jeff Olesen, Mary Lou Spottswood, Mary Testa, Chet Thompson, Bob Toplin

**Board Members Absent:** Adrienne Cipolla, Jim McGee

**Adjuncts Present:** Mike Boorstein, Herman Gilbert, Susan Shayes

The meeting was called to order at 10:00 by Jorie Lueloff. A quorum was present. The November Board Meeting minutes were approved.

**Treasurer's Report:** Jerry Luhman reported that total year to date income was down 21% and expenses up 10%. Total assets are up 10%. The cost of general liability insurance was reduced by \$1153, a 17% savings. The Finance Committee will review the Community Foundation funds, no need for a separate committee.

**Registrar's Report:** Joan MacDonnell reported that year to date sales are at 90% of last year. There was a bump after the most recent email blast. It was noted that the policy of offering a credit for a single day ticket toward a season ticket will be continued and announced on the first day

**Global Issues:** Bob Deutsch reported that all is ready for the new season. Books are on order. Plans are in place for evaluations of new speakers. The Host/Moderator schedule has been distributed and posted on the website.

**Music:** Ed Alley reported that all is ready for the new season. There has been some migration from Sarasota to Venice. The music hosts are in place and will cover for each other if needed. There are local musicians available as backup if an artist is unable to attend. Slides for Global Issues will be incorporated in the Music Monday slides and Music slides will be incorporated in the Global Issues pre-lecture slides. There will be an article in the Observer this month.

**Marketing:** Jeff Olesen reported that the single sheet flyers have been printed and are being distributed. The five A-frame boards have been delivered and picked up by the site coordinators. A meeting is planned with the H-T editorial staff. Mike Boorstein has established links to the SILL website on the Arts and Cultural Center. Outreach continues, board members have been speakers at a number of organization functions and SILL will be represented at the Farmers Markets. Craig Marion reported that the Global Information bio sheets that are printed and ready for distribution.

**Technology/Website/Archives:** Bob Germain reported that the June Lebell tribute article has been completed and sent to the Herald-Tribune. Two December eblasts are planned.

**Volunteers/CDs:** Rick Banks reported volunteers have been assigned. An eblast on parking will be sent out the last week in December. Flash drive and CD recordings will be made for all events except for three artists whose contracts exclude it.

**SILL Select:** Susan Schayes reported that five sites are committed, Freedom Plaza is still considering.. The new videographer test DVD was sent to all the facilities and those that responded reported no problems. Revenue from the five sites 5 x \$2500 will more than cover the videographer cost of \$8700

The meeting was adjourned at 11:30 am.

The next board meeting will held at [to be added] on Friday, Jan.12 at 2:00 pm.

Bob Germain, Secretary